

Minutes of the Lever Press Oversight Committee Meeting

January 30, 2017

Attending: Andy Ashton, Margy Avery, Dalia Corkrum, Mark Edington, Terri Fishel, Bryn Geffert, Neil McElroy, Kevin Mulroy, Mike Roy, Peggy Seiden, Charles Watkinson

Approve Minutes

The Oversight Committee approved the minutes from the December 19 meeting.

Action Item: Becky Welzenbach will post to the Lever Press Website.

Report from Ops Group

Becky Welzenbach reported that billing for year 2 is underway, so all pledging institutions should start to see invoices.

Mark Edington and Margy Avery introduced two documents reporting out on acquisitions strategy/targets and on progress so far. The first document outlines avenues to explore for each of the “channels” defined in our editorial program. It’s important to note that not every proposal considered by Lever Press will fit into one of these buckets, but targeting these gives us a place to begin. Rather than trying to digest this entire document in one go, Mike Roy proposed that the editorial team report to the OC on strategy and progress on one content area per meeting. This will leave more time for discussion and also reflects the reality that there will not be substantial changes in *every* content area *every* month. Margy Avery agreed that this seemed a workable way forward. The second document summarizes the proposals received, rejected, and going forward for review, approved by the editorial board, under contract, etc.

Action item: Editorial team to create a summary pivot table from this spreadsheet, so that the OC can see total numbers at a glance, without getting into the weeds.

Communications to membership

Andy Ashton reported that the nomination form to replace the open seats on the Oversight Committee has been distributed and is currently open to pledging libraries. As part of its work, the bylaws task force has been working to align and stagger OC terms so that membership on the committee rotates in a predictable fashion, without loss of institutional knowledge. Because of unexpected departures, the current term assignments don’t get us quite to the desired balanced distribution, but we are getting closer. **Action item: Becky Welzenbach will send reminder to pledging institutions to nominate**

Becky Welzenbach reminded the OC that we intend to offer quarterly webinars this year, and that it would be desirable to set the schedule and topics for these so we can begin to get the word out sooner rather than later. The first of these webinars should take place in March.

Discussion of and reports from Task forces

The OC ran down its list of current task forces and committees to clarify the membership, charge, and timeline for each. Some groups were consolidated, with the outcome that the OC agreed that there would be three standing committees: the Executive Committee (officers of the OC), Communications (which will take ownership of the webinar series as well as other communications), and Financial/Business models. In addition to the three standing committees, there are currently two active task forces: Conflict of Interest and By-laws. When each of these task forces has complete their work, they will dissolve. **Action Item: Becky Welzenbach will add the Executive Committee to the list of committees and task forces.**

New Business

The OC discussed the feasibility of a face to face meeting in Baltimore in conjunction with ACRL/LPForum for any who are attending. Lunchtime on Wednesday, March 22, is the best option for the group. Mike Roy will take the lead on finding a place to meet. This will likely be at a restaurant or comparable location so it may not be possible to Skype in those who cannot attend in person.

In addition to the OC meeting, the Ops group proposes that we find a way to update/engage the rest of our pledging libraries at ACRL. Margy Avery will take the lead on finding space for us to report at the ACRL Scholarly Communications pre-conference (also on March 22). Mark Edington will take the lead on setting up a space for a general update later in ACRL.

Action item: Can we decide which content area the editorial group should report on first at the next OC meeting?